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**Conseil d'administration de l'Université Paris 1 Panthéon-Sorbonne**  
-  
**Délibération du 27 juin 2024 portant approbation de l'accord de consortium  
« Bachelor Una Europa Sustainability »**

Le CONSEIL D'ADMINISTRATION de l'Université Paris 1 Panthéon-Sorbonne,

Vu le code de l'éducation, et notamment ses articles L. 712-2 et L. 712-3 ;  
Vu les statuts de l'Université Paris 1 Panthéon-Sorbonne ;  
Vu le règlement intérieur de l'Université Paris 1 Panthéon-Sorbonne ;  
Vu l'arrêté n°2021-40 du 14 janvier 2021 portant proclamation de l'élection de Madame Christine NEAU-LEDUC à la fonction de Présidente de l'Université Paris 1 Panthéon-Sorbonne ;  
Vu l'avis de la commission de la formation et de vie universitaire du 18 juin 2024.

Après en avoir délibéré,

APPROUVE l'accord de consortium « Bachelor Una Europa Sustainability (BASUS) »  
ci-après annexé.

| <b>Délibération CA-2024-06-27/12</b>        |    |
|---|----|
| Nombre de membres en exercice (pour rappel) | 36 |
| Nombre de membres présents ou représentés   | 33 |
| Nombre de refus de prendre part au vote     | 0  |
| Nombre de pour                              | 22 |
| Nombre de contre                            | 10 |
| Nombre d'abstentions                        | 1  |

Paris, le 28 juin 2024

La Présidente de l'Université  
Paris 1 Panthéon-Sorbonne

Christine NEAU-LEDUC

L'original de cette délibération est disponible dans les locaux de la direction des affaires juridiques et institutionnelles au centre Panthéon situé 12, place du Panthéon, 75231 Paris.

**Modalités de recours** : Conformément à l'article R. 421-1 du code de justice administrative, la présente délibération peut faire l'objet d'un recours pour excès de pouvoir dans un délai de deux mois à compter de sa publication ou, lorsqu'elle y donne lieu, de sa transmission au Recteur d'académie.

Université Paris 1 Panthéon-Sorbonne – 12, place du Panthéon 75231 Paris cedex 05 – Tél : +33 (01) 44 07 80 00

## **JOINT DEGREE BACHELOR IN SUSTAINABILITY:** **CONSORTIUM AGREEMENT**

The present Consortium Agreement is concluded between the following universities, hereinafter individually or collectively referred to as “Party(ies)”:

- Helsingin Yliopisto/Helsingfors universitet (Finland)
- Uniwersytet Jagielloński w Krakowie (Poland)
- KU Leuven (Belgium)
- Universidad Complutense de Madrid (Spain)
- Université Paris 1 Panthéon-Sorbonne (France)
- Universität Zürich (Switzerland)

Hereinafter individually or collectively referred to as “Degree Awarding Party(ies)”;

And

- Freie Universität Berlin (Germany)
- University of Edinburgh (UK)

Hereinafter individually or collectively referred to as “Mobility Partner(s)”.

### **PREAMBLE**

WHEREAS Una Europa is a European university alliance which consists of eleven of Europe’s largest and leading research-intensive universities, namely Freie Universität Berlin, Alma Mater Studiorum – Università di Bologna, University of Edinburgh, Helsingin Yliopisto/Helsingfors Universitet, Uniwersytet Jagielloński w Krakowie, KU Leuven, Universidad Complutense de Madrid, Université Paris 1 Panthéon-Sorbonne, University College Dublin, Universiteit Leiden, and Universität Zürich,

WHEREAS the ultimate objective of Una Europa is to transform and enhance the overall quality of the Parties’ educational and research offer for the benefit of society,

WHEREAS, for this purpose, Una Europa develops a university of the future with a continent-wide laboratory for collaboration in education, research, and innovation, and with international curricula and mobility formats that are scalable, accessible, high-quality, and cost-effective,

WHEREAS one of the innovative initiatives within Una Europa concerns the implementation of a Joint Degree “Bachelor in Sustainability,”

WHEREAS the Bachelor in Sustainability programme constitutes an international, multidisciplinary and multilingual programme which will not only constitute a major contribution to the academic landscape in Europe but will also have an added value for the global labour market,

WHEREAS this added value is also evident in the academic and transversal learning outcomes of the Bachelor in Sustainability programme, as students not only gain a deep understanding of a wide array of sustainability dilemmas, but may also be able to progress to a large number of master's programmes with a view to gaining further specialization, and will be able to use their international experience as an asset on the national, European and international labour markets,

WHEREAS the relevant national regulations allow the Degree Awarding Parties to jointly grant degrees which are as valid as the respective national degrees with other national or foreign universities on the basis of specific consortium agreements, under the conditions and requirements for the setting up of inter-university degree programmes, and the present Consortium Agreement aims to take into account all applicable regulations,

WHEREAS, for this purpose, the Degree Awarding Parties have initiated the necessary processes for the accreditation and recognition of the Bachelor in Sustainability programme, the outcome of which conditions the effective starting date and operation of this Bachelor programme,

WITH A VIEW TO the foregoing, the Parties agree to the terms of the present Consortium Agreement.

## **Section 1: Fundamental principles**

### ***Article 1: Nature of BASUS***

1. The Bachelor in Sustainability programme (hereinafter referred to as “BASUS” or “Joint Degree Programme”) constitutes a Joint Degree issued by the Degree Awarding Parties, to which the Mobility Partners contribute. It is a three-year first cycle joint degree programme consisting of 180 ECTS.
2. All Mobility Partners expressing their wish to become Degree Awarding Parties are pursuant to the conditions and procedure as laid down in Article 27 of the present Consortium Agreement.

### ***Article 2: Objective of the Consortium Agreement***

1. The Parties agree to collaborate on the setting up and operation of BASUS, allowing enrolled students to obtain a first cycle joint degree, starting in principle from academic year 2025-2026 or the following academic year, subject to positive outcome of accreditation.
2. The objective of the present Consortium Agreement is to organize the development, implementation, management, quality assurance and sustainability of BASUS.
3. The present Consortium Agreement specifies the respective rights and obligations of the Parties with regard to BASUS.
4. The Annexes constitute an integral part of the present Consortium Agreement.

### ***Article 3: Good faith and use of each other’s Trademark and logo***

#### *§1 Good faith*

1. The Parties shall cooperate to attain the objectives of BASUS and ensure the smooth and sustainable operation thereof in good faith.

#### *§2 Trademark and logo*

1. Each Party grants, for the duration of the present Consortium Agreement, a limited, nonexclusive, royalty-free license to use its logo and name (hereinafter referred to as “Trademarks”) to the other Parties with a view to implementing the present Consortium Agreement, subject to prior written approval by each Party, including for the promotion of BASUS and its mobility paths, and for issuing the joint degree diploma pursuant to Article 13.1 of the present Consortium Agreement.
2. Each Party agrees that each time it reproduces and/or republishes the other Parties’ Trademarks it shall do so in a form identical to that provided by each Party, without alteration.
3. Each Party agrees to use the other Parties’ Trademarks in a careful and prudent manner.

4. The Parties acknowledge that they acquire no right, title, or interest in the other Parties' Trademarks whatsoever other than to use the Trademarks in accordance with the terms and conditions of the present Consortium Agreement.
5. The use of the Parties' Trademarks may not be assigned, transferred, shared, or divided in any manner by a Party without prior written consent of the relevant Party in each instance.

## **Section 2: Curriculum**

### **Article 4: Structure of BASUS**

#### *§1 General structure*

1. All BASUS students spend Semesters 1 and 2 at the same university, enrolling in the Common Core courses, transversal and methodological courses, as well as introductions to tracks. Each student then follows a particular track, organised on the campus of the university which coordinates it. The track spans across Semesters 3, 4, and 5 (30 ECTS in total in the second year [Semesters 3 and 4], 30 ECTS in Semester 5). Semester 6 can be used for mobility, with options including both Degree Awarding Partners and Mobility Partners. The structure of BASUS is laid down in Annex I to the present Consortium Agreement.
2. The Parties undertake to offer the necessary flexibility to BASUS students in non-standard trajectories.

#### *§2 The first year (Semesters 1 and 2)*

1. The programme of the first year is common for all BASUS students and precedes their specialization in the form of tracks. It consists of the following types of courses:
  - a) the Common Core, including Introduction to Environmental Challenges, Introduction to Economic Development, Introduction to Social Issues, and Introduction to Sustainability Dilemmas;
  - b) transversal and methodological courses meant to equip students with crucial skills they shall require to benefit from the tracks and lead valuable research;
  - c) the introductions to tracks, whose purpose is to familiarise students with the scope of particular tracks and provide them with feedback about their abilities in the respective fields;
  - d) other classes and courses if required by applicable regulations.
2. While it is not obligatory in the first year, the students are also free to choose some elective courses, as long as their participation in the elective courses does not interfere with the realisation of the obligatory elements of the programme.

#### *§3 Tracks (Semesters 3, 4, and 5)*

1. In the second semester of the first year, each BASUS student must indicate their track preferences. The number of places per track is a result of division of the number of enrolled students by the number of tracks. Students are admitted in accordance with their preferences. If the number of students who designated a particular track as their first choice surpasses the limit, priority will be given to students who have received the best grades from the respective introduction to track. The second choice of the remaining students will be then treated as their first choice. The procedure

will be applied *per analogiam* until all students are assigned to tracks. The subject areas of the tracks are laid down in Annex II to the present Consortium Agreement.

#### **Article 5: Mobility of Students**

1. All students start BASUS at the Jagiellonian University which hosts the first-year students (hereinafter referred to as "Start University"). After five years from the launch of BASUS, another Degree Awarding Party may become the Start University. For this purpose, the Parties undertake to sign an appropriate amendment to the present Consortium Agreement.
2. In Semester 1 (autumn/winter semester) and Semester 2 (spring/summer semester), BASUS students attend courses at the Start University.
3. Each student follows Semesters 3, 4, and 5 at the university which coordinates their track. For the large majority of students, this will be a different university than the Start University.
4. Semester 6 can be spent at any of the universities participating in the programme, either as a Degree Awarding or Mobility Partner. Restrictions may apply due to a limited number of places per partner. Mobility arrangements concerning Semester 6 are laid down in Annex III to the present Consortium Agreement.
5. BASUS students will take up their bachelor's thesis and – if applicable – also defend their bachelor's thesis or pass the diploma exam under the supervision of a member of the teaching staff of a Degree Awarding Party. Members of the teaching staff from the Mobility Partners can act as co-supervisors and be members of the defence jury under the conditions specified in Article 11 of the present Consortium Agreement.
6. Courses completed at a Mobility Partner count towards the elective courses.
7. In principle, incoming mobility students from Mobility Partners are permitted to take part in BASUS courses within the existing mobility schemes such as Erasmus+ Programme, with the exception of situations when it would be impossible for logistical or safety reasons. Partners would strive to apply the principle of reciprocity in regard to the offer of places for incoming students. The Agreement does not create any additional obligations nor restrictions in this regard.
8. All Parties are aware that funding from the Erasmus+ Programme may be limited due to the mobility capital of only 12 months, i.e. 2 semesters per student, the financial resources allocated to the sending university, and formal requirements of the programme. The Agreement does not create an obligation to provide funding for mobility of students who would be unable to benefit from the Erasmus+ resources.

#### **Article 6: Languages**

1. BASUS aims to facilitate a multilingual experience. Whereas its main language of instruction is English, students are allowed to take courses in other languages, provided they consider themselves sufficiently proficient in those languages. Additional requirements, such as proof of proficiency, may be required in some cases.

2. The mobility governed by Article 5 of the present Consortium Agreement and the selection of language courses create an environment in which the possibilities of students to benefit from a multilingual experience are maximized.

#### ***Article 7: ECTS system***

1. BASUS applies the ECTS system to all of its parts with a view to the distribution of the study load and the recognition of the credits obtained.
2. The Parties agree that one ECTS, in general, equals a workload between 25 and 30 hours of student work.
3. The Parties agree that for the purposes of internal communication and the organisation of common courses, a teaching hour equates 45 minutes. This organising principle is not meant to modify the ECTS system.

#### ***Article 8: Conditions and procedures for amendment of the BASUS curriculum***

1. Amendments of the BASUS curriculum shall be discussed within the Academic Steering Committee, which decides in accordance with Article 22 of the present Consortium Agreement, after consultation with the Mobility Partners, whose representatives are invited to the meetings of the Academic Steering Committee. If the Academic Steering Committee fails to reach consensus, the decision regarding the amendment(s) in question shall be taken by the Supervisory Council in accordance with Article 25 of the present Consortium Agreement.
2. Amendments may be subject to approval by a Party if this is specifically required by the regulations applicable to the Party concerned, as laid down in Article 20.2.5 of the present Consortium Agreement.
3. In case a Party takes a decision pertaining to one of its programmes which directly or indirectly affects BASUS, it shall notify the Academic Steering Committee thereof.
4. Students and candidates shall be notified about all substantial changes in due time, in accordance with applicable regulations and common standards.



### **Section 3: Examinations, degrees, and diploma supplements**

#### ***Article 9: Organisation of examinations***

1. The examination for each course coordinated by the Degree Awarding Parties is organized by the Degree Awarding Party where the course is offered or which is responsible for the coordination of the course, in accordance with the common regulations and quality standards adopted by the Academic Steering Committee.
2. In order to reduce differences due to the diverse scoring systems of the Parties, a conversion table laid down in Annex IV will be used.
3. The Parties shall provide each other with all the relevant information on the scores of BASUS students. The Parties shall be obliged to provide the Coordinating Party (referred to in Article 24 of the present Consortium Agreement) with information concerning scores of BASUS students after each semester, i.e. in the form of transcript of records. Parties responsible for processing such data shall consult with the other Parties with a view to agreeing on a separate agreement governing the processing of such data, taking into account applicable regulations.
4. A student who does not pass the exam of a course organized by a Degree Awarding Party shall be allowed to one or more retakes according to the rules adopted by the Academic Steering Committee and published on the website of BASUS.

#### ***Article 10: Study progress***

1. Study progress decisions, i.e. decisions pertaining to the inadequate academic progress of a student, shall be made by the Degree Awarding Party in accordance with the common regulations and quality standards adopted by the Academic Steering Committee which shall take into account relevant regulations applicable to the Degree Awarding Parties. The Coordinating Party shall be informed on all decisions pertaining students' academic progress.

#### ***Article 11: Assessment of the bachelor's thesis***

1. The bachelor's thesis shall be taken up with and assessed by a Degree Awarding Party according to the common regulations and quality standards adopted by the Academic Steering Committee and the present Consortium Agreement.
2. The bachelor's thesis shall be written under the supervision of a member of the teaching staff of a Degree Awarding Party.
3. When it is applicable, the bachelor's thesis can be co-supervised by a co-supervisor who shall take part in the thesis assessment. The co-supervisor can belong to the same Party as the main supervisor or to any other Party. The co-supervisor can be from a different discipline than the supervisor.
4. If such a possibility is available at the university of the supervisor, the bachelor's thesis can be prepared in a group, as long as the input of each student is clarified and is in itself sufficient as a

basis for a bachelor thesis. This possibility is subject to applicable regulations and can be further specified by the common regulations and quality standards adopted by the Academic Steering Committee.

5. When it is applicable, there shall be a mandatory public defence or a diploma exam. At least two members of the defence jury/examination board shall be academic teachers from a Degree Awarding Party.

#### ***Article 12: Decisions on the joint degree***

1. A BASUS student who obtains at least 180 ECTS credits within the Joint Degree Programme and successfully presents their bachelor's thesis or passes the diploma exam shall be awarded the joint degree by the Degree Awarding Parties.
2. Notwithstanding the first paragraph, the Degree Awarding Party can take individual deliberative decisions for students in special circumstances who fail a course, in accordance with the common regulations and quality standards adopted by the Academic Steering Committee.

#### ***Article 13: Degree and diploma supplement***

##### *§1 Principles*

1. All students follow a programme co-taught by the Parties. Successful completion of BASUS leads to the award of the joint degree from all Degree Awarding Parties. The diploma may include the national names of the degree, as well as references to relevant national legislations.
2. If possible, the joint degree diploma shall include the logos of all Degree Awarding parties. It shall be signed by the legal representatives of the Degree Awarding Parties or their delegates. To this end, the Degree Awarding Parties commit to providing their logo to the Coordinating Party pursuant to Article 3.2.1 of the present Consortium Agreement.
3. Students who receive the joint degree diploma referred to in paragraph 1 shall also receive a joint degree diploma supplement from the Party or Parties issuing the diploma, which shall be drawn up according to European guidelines and shall include the transcripts of courses and obtained scores, including the mobility periods. The logos of Degree Awarding Parties shall be included in the diploma supplement and/or in a separate certificate together with the Una Europa logo. If possible, the documents should also include the logos of Mobility Partners.
4. The joint degree diploma shall be signed by the representatives of the Degree Awarding Universities or their delegates. If applicable, the joint diploma supplement, as well as the separate certificate, shall also be signed by the representatives of the Degree Awarding Universities or their delegates. If it is permissible by applicable regulations, the joint degree diploma, joint degree diploma supplement and/or the separate certificate may be signed with electronic signatures.
5. The copies of the documents referred to above shall be issued and stored by the Party or Parties issuing the diploma.

6. Each Degree Awarding Party shall carry out the corresponding administrative procedures to ensure the validity of the qualification in its national jurisdiction, according to the applicable regulations. The Academic Steering Committee shall be responsible for overseeing that the Joint Degree Programme and the awarding of the joint degree comply with applicable regulations in order for the degree qualification to have full effect.
7. The certificates mentioned in this paragraph are not obligatory and are not subject of this Agreement. Issuing any certificates of attendance or completion of a given course is at given Party's discretion.

#### *§2 Mobility agreements*

1. The Parties undertake to conclude the necessary mobility agreements for students taking up mobility among them, the details of which shall be discussed by the Academic Steering Committee and approved by the Supervisory Council and the relevant approval bodies of the Mobility Partners.
2. Every year, the parties shall enter into negotiations regarding possible mobility paths and the number of available places for students wishing to participate in mobility.

#### ***Article 14: Grounds for termination of student enrolment***

1. The participation of a student in the Joint Degree Programme shall cease or discontinue in the following cases:
  - a) Upon completion of the conditions for the awarding of the degree;
  - b) Upon a student's personal request to the Coordinating Party;
  - c) Due to a disciplinary measure by the Degree Awarding Party in accordance with Article 16 of the present Consortium Agreement and the applicable national regulations of the Degree Awarding Parties.
2. Paragraph 1 does not preclude individual Parties from taking action to monitor student engagement and attendance, nor from taking action should a student fail to satisfy the conditions of any student visa, as prescribed by applicable regulations.
3. In the event of inadequate academic performance, the Degree Awarding Party may decide, by way of a study progress decision pursuant to Article 10 of the present Consortium Agreement, not to enrol a student for the next year of studies.

#### ***Article 15: Appeals from decisions***

1. All disputes and protests from BASUS students related to any decision shall be resolved in accordance with the procedures established at the Party responsible for the evaluation of the course.

## **Section 4: Admission letter, rights and obligations and student support**

### ***Article 16: Admission letter***

#### *§1. Admission letter*

1. After their acceptance into the Joint Degree Programme, each student shall receive an admission letter and should acknowledge and accept the terms of payment for studies at the Coordinating University.

#### *§2. Applicable student regulations*

1. The rights and obligations of each BASUS student as to the Joint Degree Programme shall be governed by:
  - a) The education and examination regulations of the Party where the course is organized or which is responsible for the coordination of the course, with regard to the grading of the course and appeal procedures against these decisions. The Academic Steering Committee shall develop common regulations and quality standards for examinations and the bachelor's theses offered by the Degree Awarding Parties. Problems shall be resolved in accordance with the procedures established at the Party where the issue arose.
  - b) With regard to study progress decisions and deliberative decisions pertaining to BASUS, the student shall be governed by the common regulations and quality standards adopted by the Academic Steering Committee.
  - c) Admission to the Joint Degree Programme shall not automatically entail that the student can take up any course within the Joint Degree Programme or make any choice within the offered mobility paths without further restrictions.
2. The rights and obligations of each student as to disciplinary measures are laid down in Annex V.

### ***Article 17: Student support***

1. BASUS students shall have access to student facilities and student support services under the same conditions as the other students at the Parties where they take up courses.
2. Each Party shall appoint at least one contact person or service who or which is responsible for answering questions of BASUS students concerning student facilities and student support.
3. If a student wishes to issue a complaint against one of the Parties, the complaints procedure of the Party to which the complaint relates is applicable.
4. If a student wishes to issue a complaint as to the quality of the Joint Degree Programme, in particular insofar as the Degree Awarding Parties are concerned, the Academic Steering Committee shall analyse the complaint.

## **Section 5: Admission criteria, recruitment, and selection**

### ***Article 18: Common admission criteria***

#### *§ 1. Admissions policy and selection procedure*

1. The admissions policy for BASUS is intended to ensure equal opportunity of access to higher education for qualified candidates.
2. The Parties consent to the following principles:
  - a) The Coordinating Party shall be responsible for the enrolment of BASUS students. Students shall be offered one entry point at the Coordinating Party, which implements the entire selection procedure according to the admission criteria referred to in Article 18.2 of the present Consortium Agreement.
  - b) The admission procedure includes an entrance exam, which is co-designed by experts from all Degree Awarding Parties. Modalities of the entrance exam are laid down in Annex VI to the present Consortium Agreement.
3. A common application and selection procedure for BASUS students shall be in place and shall be announced on the website of BASUS. All applicants file their application with the Admissions Office of the Coordinating Party. Applications have to be submitted online through the online system of the Coordinating Party and supplemented with the required documents, as announced on the BASUS website and according to the prescribed timetable available therein.
4. Accepted candidates should become students of all Degree Awarding Parties in accordance with applicable regulations.
5. The Coordinating Party shall be responsible for the assignment of students to one of the tracks and for the coordination of their mobility paths.

#### *§ 2. Admission criteria*

1. Admission criteria are laid down in Annex VI.

### ***Article 19: Number of students per intake, enrolment, and registration***

1. The entrance exam is targeted at 180 successful candidates, though the actual intake may be lower, as it depends on the number and quality of applications.
2. Accepted students must comply with the visa and/or residence permit requirements according to the national laws of the country where they are physically present. Each student needs to subscribe to valid health insurance throughout the whole period of their enrolment/participation in the Joint Degree Programme.
3. Accepted students will enrol at the Coordinating Party, where they pay tuition fees. They will be registered as students at each of the Degree Awarding Parties for the entire duration of the Joint Degree Programme.

## **Section 6: Governance structure**

### ***Article 20: Organs***

#### *§ 1. Organs*

1. BASUS is managed by organs (hereinafter referred to as "Organs") with representatives of each of the Parties.
2. The Organs are:
  - a) the Academic Steering Committee;
  - b) the Supervisory Council.
3. The Organs shall be supported by the structures of the Una Europa alliance, most importantly by relevant clusters and task forces, which shall play an advisory role in accordance with the project team approach.

#### *§ 2. Tasks of the Organs*

1. The Parties confer upon the Organs the competences necessary for the proper functioning and management of BASUS. These competences should, as much as possible, be exercised with respect for the autonomy and academic freedom of each of the Parties.
2. The Parties commit to discuss and decide on issues related to BASUS within the Organs.
3. For the decisions that pertain to the Joint Degree Programme, in particular decisions that affect the basic structure and fundamental principles of BASUS as laid down in Article 4 of the present Consortium Agreement, only the members representing Degree Awarding Parties shall take part in the decision-making, after consultation with the Mobility Partners.
4. For decisions on individual students enrolled in the Joint Degree Programme (study progress decisions, deliberative decisions, disciplinary measures) and appeals against these decisions, only the members representing the Degree Awarding Parties shall take part in the decision-making.
5. Decisions taken by one of the Organs may be subject to approval by a Party if such is required to comply with applicable regulations. In case this Party does not approve of the decision, the relevant Organ will rediscuss the issue.
6. Insofar as decisions of the Organs affect other degree programmes of a Party, the subsequent approval of that Party may be required. In case this Party does not approve of the decision, the Organ concerned will rediscuss the issue. If the problem persists, the Supervisory Council decides on the matter.

### ***Article 21: Individual actors***

1. Each of the Parties designates, according to its own procedures, a local Academic Coordinator. The local Academic Coordinator shall be responsible for the management of the Joint Degree

Programme by that Party and shall act as a liaison between their institution and the other Parties as well as with the Organs.

2. Each Party's local Academic Coordinator shall be that Party's representative in the Academic Steering Committee.
3. The Coordinating Party shall instead appoint a Programme Director, a Programme Coordinator and a Local Administrative Coordinator.
4. In case of a change of the holder of one of the aforementioned individual functions in the course of the organization of BASUS, the Party in question shall inform the other Parties thereof immediately.

## **Article 22: Academic Steering Committee**

### *§ 1. Composition and chairing*

1. The Academic Steering Committee shall be composed of the Programme Director, the Programme Coordinator, and the local Academic Coordinators of the Parties. Two Student Representatives designated by the Student Council shall have a consultative status with the Academic Steering Committee.

### *§ 2. Responsibilities and tasks*

1. The Academic Steering Committee shall be responsible for the overall coordination and implementation of BASUS and of the Consortium Agreement and for its ongoing evaluation among the Parties. It shall discuss and decide on all strategic, academic, and educational aspects related to BASUS and the Consortium Agreement.
2. In the exercise of its tasks, the Academic Steering Committee should, as much as possible, take into account the autonomy and academic freedom of each of the Parties.
3. The tasks of the Academic Steering Committee shall include in particular taking decisions and formulating recommendations to relevant decision-making bodies on the following topics:
  - a) The educational concept, learning objectives and educational programme of BASUS;
  - b) The academic implementation and overall management of BASUS and the Consortium Agreement;
  - c) The Quality Assurance of BASUS in accordance with Article 30 of the present Consortium Agreement;
  - d) The promotion and public relations of BASUS, including participation at educational fairs;
  - e) The long-term policy of BASUS;
  - f) Recommendations regarding tuition fees and waivers;
  - g) Use of the common budget;
  - h) The definition or change of common standards for admission, common application procedures and common student selection processes.

### *§ 3. Decision-making and meetings*

1. The Academic Steering Committee shall take its decisions by consensus. In case it is not able to take a decision on a particular matter by consensus or pursuant to paragraph 2, the Chair shall refer the matter to the Supervisory Council.
2. Notwithstanding the first paragraph, in case of urgency, the Academic Steering Committee can take a decision by a simple majority of its members. An urgency shall be communicated by the Chair to all members prior to the meeting and shall be confirmed by at least two-thirds of the members present at the beginning of the meeting. The Academic Steering Committee shall decide by a two-thirds majority of its members to revoke the urgency and to return to decision-making by consensus.
3. The Academic Steering Committee shall meet at least twice a year. The venue of meetings can rotate among the Parties. In close consultation with the Parties, the Chair decides whether meetings take place in person or virtually.
4. The Chair ensures that the agenda and other meeting documents are circulated at least two weeks prior to regular Board meetings. Notes of meetings will be delivered at the latest one week after the meetings, with one week window for the members of the Committee to suggest changes.

### ***Article 23: Student Council***

#### *§ 1. Composition and chairing*

1. The Student Council shall be composed of six Student Representatives. Student Representatives shall be chosen each year by BASUS students. The Student Representatives can be students of the first, second or third year of BASUS.
2. The Student Council shall be chaired by one Student Representative for a period of one year. The Chair shall be elected among the members of the Student Council. The same person can be re-elected without limitation (for so long as they meet the requirements of being a Student Representative).

#### *§ 2. Responsibilities and tasks*

1. The Student Council shall act as a consultative body and express student interests and positions.
2. The Student Council should also facilitate valuable academic, cultural, and sport initiatives of BASUS students.
3. The Student Council shall designate Student Representatives to take part in the Organs.

#### *§ 3. Decision-making and meetings*

1. The Student Council shall strive to take decisions by consensus.
2. The Student Council shall meet at least two times per year upon invitation of the Chair.
3. The meetings shall take place virtually.



## **Article 24: Coordinating Party**

### *§ 1. Mandate – Duration*

1. The Coordinating Party shall be the administrative centre of the Joint Degree Programme. It shall be responsible for administrative and management matters as laid down in paragraph 3 of the present article.
2. The Coordinating Party shall be the Jagiellonian University in Kraków (Uniwersytet Jagielloński w Krakowie) for a renewable period of five academic years starting from the academic year of first implementation.
3. The Supervisory Council shall decide on the renewal of the mandate of the Coordinating Party or, should the case arise, on the designation of another Coordinating Party. A failure to decide on the designation of another Coordinating Party automatically results in a decision on the renewal of the mandate.

### *§ 2. Internal Organization*

1. The Coordinating Party shall appoint the Programme Director, the Programme Coordinator, and the Local Administrative Coordinator. They will assist the Coordinating Party in carrying out its responsibilities and tasks.
2. The **Programme Director** shall assist with the strategic and financial planning and implementation of BASUS. The Programme Director chairs the Academic Steering Committee.
3. The **Programme Coordinator** shall assist with the overall management of the Joint Degree Programme on a daily basis and shall assist the Programme Director with all financial, accreditation-, mobility- and syllabus-related issues. The Programme Coordinator shall act as the main liaison with the Parties on a daily basis. The Programme Coordinator shall participate in the meetings of the Academic Steering Committee.
4. The **Local Administrative Coordinator** shall support the Programme Director and the Programme Coordinator with logistical and administrative tasks relating to BASUS and shall act as the main intermediary for the BASUS students.

### *§ 3. Responsibilities and tasks*

1. The Coordinating Party shall coordinate all strategic, academic, educational, administrative, and technical aspects related to BASUS with the Parties on a daily basis. The Coordinating Party shall regularly report to the Academic Steering Committee on the functioning of the Joint Degree Programme.
2. The Coordinating Party shall be responsible for the effective implementation of BASUS based on the decisions taken by the Academic Steering Committee.
3. The Coordinating Party shall also be responsible for:
  - a) the enrolment of students for the whole duration of the Joint Degree Programme;

- b) the assignment of BASUS students to tracks and for the coordination of their mobility paths;
  - c) the issuing of the joint degree diploma and joint degree diploma supplement after completion of the Joint Degree Programme or making arrangements in this respect with a Party or Parties issuing the diploma;
  - d) collecting the tuition fees and informing students of study grants and subsidies, in compliance with (fiscal) legislation in the country of the Coordinating Party;
  - e) coordinating the teaching activities planning process of the Joint Degree Programme;
  - f) communicating the number of and the relevant information pertaining the enrolled students after enrolments are completed;
  - g) coordinating the communication of the transcripts of records related to the period of study attended at a Party.
4. In order for all Parties to have sufficient access to student data and student transcripts in order to deliver the joint degree diploma, the Coordinating Party shall consult with the other Parties with a view to agreeing on a separate agreement governing the processing of such data, taking into account relevant regulations.

### ***Article 25: Supervisory Council***

#### *§ 1. Composition and chairing*

1. The Supervisory Council shall be composed of the representatives of the Parties at the level of vice-rectors, deans or vice-deans.
2. The Supervisory Council shall be chaired by one of its members on a rotating basis for a period of one year. The Chair shall be elected by consensus. The same person can be re-elected without limitation. In close consultation with the Parties, the Chair decides whether meetings take place in person or virtually.

#### *§ 2. Responsibilities and tasks*

1. The Supervisory Council shall oversee the overall functioning of BASUS. The Academic Steering Committee shall report to it. The Chair of the Academic Steering Committee may refer matters to it for which the Committee failed to reach consensus.
2. The Supervisory Council shall discuss the sustainability of BASUS once a year on the basis of an annual report prepared by the Academic Steering Committee.
3. The Supervisory Council shall decide on matters referred to it by the Chair of the Academic Steering Committee pursuant to Article 22.3.1 of the present Consortium Agreement.
4. The Supervisory Council shall decide, in conformity with Article 24.1.3 of the present Consortium Agreement, on the renewal or the replacement of the mandate of the Coordinating Party.
5. The Supervisory Council shall propose, in conformity with Article 27 of the present Consortium Agreement, amendments to the role of Parties under the present Consortium Agreement.

6. The Supervisory Council shall decide, in conformity with Article 35 of the present Consortium Agreement, on unresolved disputes that arise under the present Consortium Agreement.

*§ 3. Decision-making and meetings*

1. The Supervisory Council shall decide by consensus.
2. The Supervisory Council shall meet at least once a year.

## **Section 7: Sustainability**

### ***Article 26: Commitment to continuity***

#### *§ 1. Long-term plan*

1. The Parties are committed to making BASUS a success and to continue its operation on a long-term basis.
2. In conformity with Article 25.2.1 of the present Consortium Agreement, the Supervisory Council shall discuss the sustainability of BASUS once a year on the basis of an annual report prepared by the Academic Steering Committee.

#### *§ 2. Accreditation procedures and applicable regulations*

1. The Degree Awarding Parties shall assist each other and work in good faith towards respecting applicable regulations in order for the Joint Degree Programme and the joint degree qualification to have full effect in each Degree Awarding Party's country, under the supervision of the Academic Steering Committee.
2. The Parties shall provide each other with all necessary data in due time if such is needed in order to comply with applicable regulations or accreditation procedures, in particular the European Approach for Quality Assurance of Joint Programmes effectuated by the Polish Accreditation Committee.

### ***Article 27: Amendments to the role of the Parties***

1. All Parties are committed to becoming Degree Awarding Parties in the foreseeable future. For Mobility Partners to become Degree Awarding Parties, the procedure is as follows:
  - a) The Mobility Partner shall notify the Coordinating Party of its intention to become a Degree Awarding Party. The notification shall indicate the acceptance of all rules, decisions and provisions that are applicable to BASUS at that moment. The validity of the notification is contingent on its confirmation by the Coordinating Party. In order to facilitate the future integration of Mobility Partners, amendments to the present Consortium Agreement may be agreed upon by the Parties in order to comply with relevant regulations.
  - b) The Academic Steering Committee shall verify if all the requirements to partake in the present Consortium Agreement as a Degree Awarding Party have been met and shall formulate a recommendation to the Supervisory Council.
  - c) The Supervisory Council shall take a decision in accordance with Article 25.3 of the present Consortium Agreement.
  - d) As the above may affect both the present Consortium Agreement and the accreditation of BASUS, the timelines and approval procedures pursuant to the applicable regulations shall be complied with before an amendment to the role of a Party is implemented.

## **Section 8: Resources and financial arrangements**

### ***Article 28: Resources and financial arrangements***

1. Resources and financial arrangements between the Parties, as well as the rules of the distribution of tuition fees among the Parties, are laid down in Annex VIII.

## **Section 9: Quality Assurance and accreditation**

### ***Article 29: Principles***

#### *§ 1 Framework*

1. The educational quality of BASUS and its continuous improvement constitute a priority for the Parties. To this end, they have developed a joint internal quality assurance strategy, which enables them to continuously oversee and enhance the quality of the Joint Degree Programme in collaboration with all relevant stakeholders. This section seeks to clarify how the Parties shall formulate the internal quality assurance processes and explains the main principles on which the system is based. The Academic Steering Committee may expand or improve the rules described in this section in the future. In such case, the new rules will apply without amending this Agreement.
2. The internal quality assurance strategy of the Joint Degree Programme seeks to build on the existing structures within the Parties to the maximum extent, supplementing them only with minimal agreements required to ensure smooth communication and cooperation on enhancement activities between the Parties.
3. The Parties should apply joint internal quality assurance processes in accordance with part one of the Standards and Guidelines for Quality Assurance in the EHEA (ESG).

#### *§ 2 Common understanding: trust in each other's internal quality assurance systems*

1. Trust between the Parties is the key aspect of the joint internal quality assurance strategy of the Joint Degree Programme. Each Party involved in the delivery of BASUS undergoes cyclical external reviews, either on institutional and/or programme level, in which the internal quality assurance methods applied by the institution are scrutinized. These external reviews are carried out systematically by trustworthy agencies which have demonstrated to be operating in line with the ESG. This allows the Parties to have full confidence in the fitness for purpose of the quality management systems of each Party.
2. Based on the common understanding that each of the Parties operates a well-functioning internal quality assurance system, the Parties opt to maximise the use of their existing methods. This allows for a lean joint strategy, which avoids duplicating efforts, and which is focused on effectiveness and continuous improvement.

3. Without prejudice to paragraphs 1 and 2, the Parties acknowledge the need for a joint framework to ensure effective decision-making and communication between the Parties. All Parties need to know exactly what each Party is responsible for, how the outcomes of each Party's internal quality assurance procedures are shared, and how actions for further enhancement are discussed and dealt with whenever required. To this end, the following paragraphs pertain to three main actions taken in order to design a joint overarching system, allowing for a solid and practically feasible approach to the implementation of a joint quality assurance system for the Joint Degree Programme, with a good balance between central management at programme level and flexibility to act at the level of the Parties:
  - a) Establishing general principles for the internal quality assurance of the Joint Degree Programme;
  - b) Establishing a joint structure to monitor the quality of the entire Joint Degree Programme;
  - c) Ensuring transparency in the functioning of the internal quality assurance systems of each Party.

*§ 3 General principles: verified trust, subsidiarity, and core practices*

1. The three main principles for the internal quality assurance of BASUS are: the principle of verified trust, the principle of subsidiarity and the principle of core practices.
  - a) The principle of verified trust: each Party is entrusted by the other Parties to apply its own quality assurance system at institutional level to the parts of BASUS for which the Party concerned is responsible. At the same time, each Party agrees to communicate in a thorough and transparent manner about its quality assurance mechanisms and activities, and to justify its way of operation. To ensure trust, the Parties have gone through a joint process of understanding each other's quality assurance methods. This process is described in Article 31 of the present Consortium Agreement.
  - b) The principle of subsidiarity: issues which can be tackled at the local institutional level should be dealt with on that level. Issues for which support and consultation on programme level between the Parties is required should be dealt with at that level.
  - c) The principle of core practices: the Parties agree on core practices to ensure a smooth functioning of the joint quality assurance system. These agreements are minimal but strict, and concern the following elements: involvement of stakeholders, timing, scope, tools, and communication between the Parties.
2. The Parties undertake to put these principles into practice in the context of BASUS in the following manner:
  - a) All Parties shall actively contribute to the continuous improvement of the Joint Degree Programme and monitor together whether each Party adheres to the principles, according to the procedure laid down in Article 30 of the present Consortium Agreement.
  - b) From these principles follows a need for accountability and transparency among the Parties. Article 31 of the present Consortium Agreement explains how the Parties ensure

full transparency by sharing and collecting information on their own internal quality assurance methods in a 'knowledge base.'

- c) The Parties agree on core practices for a smooth operation of the internal quality assurance system of BASUS. The core practices shall be developed pursuant to Article 32 of the present Consortium Agreement.

### ***Article 30: Joint structure of monitoring the quality of the Joint Degree Programme***

1. The Parties commit to actively contribute to the continuous improvement of BASUS by sharing and collectively discussing the output from all quality assurance activities that take place within the Joint Degree Programme. To this end, the responsibility to consider the output from the internal quality assurance processes is attributed to the Organs in accordance with the arrangements of Section 6 of the present Consortium Agreement.
2. As indicated in Article 22 of the present Consortium Agreement, the Academic Steering Committee shall be responsible for the management of the programme in relation to all its academic and educational aspects. This includes considering the output of the joint quality assurance system. As far as mobility is concerned, quality assurance shall be the responsibility of the Academic Steering Committee. Students play an active and important role in this process through their consultative role with the Academic Steering Committee.
3. Quality assurance shall include:
  - a) Monitoring whether each Party adheres to the general principles and core practices agreed on by the Parties.
  - b) Considering and discussing the feedback resulting from quality assurance activities. This shall encompass (i) collecting input from quality assurance activities from the Parties; (ii) formulating and following up on actions for further improvement of the programme; and (iii) communicating the results of the joint quality assurance process, both internally and externally.
  - c) Safeguarding the overall fitness for purpose of the curriculum and the Joint Degree Programme in all its aspects.
4. The Academic Steering Committee can at any time ask the Parties for further clarification on any element raised in the output from their own internal quality assurance processes and shall make recommendations for further improvement to the Parties whenever required.

### ***Article 31: Ensuring transparency in the functioning of the internal quality assurance systems of each Party***

1. The general principles presented in Article 29 of the present Consortium Agreement institute a need for accountability and transparency among the Parties so as to ensure that each Party understands how all Parties apply their own quality assurance mechanisms within their own institutions. The Parties undertake to ensure full transparency by sharing and collecting information on their own internal quality assurance methods in a 'knowledge base.'

2. The knowledge base shall constitute a digital information tool through which the staff of the Joint Degree Programme, as well as the Academic Steering Committee and other relevant stakeholders, can obtain a full insight in the operation of each Party. The knowledge base shall allow all stakeholders involved in the management of BASUS to consult and compare information about the local systems with speed and ease.
3. The knowledge base shall provide staff and stakeholders with clear answers to concrete questions relating to any aspect of the internal quality assurance systems of the Parties, such as:
  - a) The general description of the quality assurance system;
  - b) The governance structure of the quality assurance system;
  - c) The timetable of the quality assurance system;
  - d) Stakeholder engagement;
  - e) Tools.
4. All Parties shall provide information in relation to the abovementioned topics, based on a set of accompanying questions. Before finalising the knowledge base, all information submitted by the Parties in relation to each question shall be checked for completeness, accuracy, and readability in a system of multiple peer-reviews and shall be fine-tuned based on the feedback received. The information shall be updated by the Parties in the future whenever required.
5. The knowledge base can be consulted using simple navigation tools. The information can be browsed either by selecting specific Parties or by selecting specific topics. Concrete instructions on how to navigate through the available information shall be included in the homepage of the knowledge base.

***Article 32: Core practices for a smooth functioning of the system***

1. Core practices shall be discussed and included in the European Approach self-evaluation report.
2. With the joint quality strategy based on general principles and core practices that follow the assertions of lean management as presented in this Section, all Parties commit themselves to safeguarding the quality of BASUS on a continuous basis. Together the Parties shall seek to monitor and further develop the Joint Degree Programme in all its aspects in a sustainable and enhancement-oriented manner.
3. By doing so, the Parties ensure that BASUS is embedded in a strong joint quality culture in which students, staff, institutional policymakers, and external stakeholders work together to establish the best possible learning environment.



**Section 10: Amendments, duration, termination and settlement of disputes,**  
**applicable law**

***Article 33: Duration of the Consortium Agreement***

*§ 1. Duration*

1. The present Consortium Agreement shall enter into force on the day of its signing by all Parties. It shall be valid for a period of five years and shall be applicable to cohorts enrolling in the period of its validity.
2. After this five-year period the Agreement shall automatically extend for subsequent periods, each lasting 2 years, unless a Party opposes to the automatic prolongation at least 13 months before the beginning of the academic year in which the changes would need to take place.

*§ 2. Termination of collaboration before the launch of the programme*

1. The Parties agree that the launch of the programme is contingent on a positive result of the accreditation procedure initiated in accordance with the European Approach for Quality Assurance of Joint Programmes and if the news of such a result does not reach the Parties before March 31 of the year in which teaching in BASUS is supposed to begin for the first time or before an earlier day defined unanimously by the Supervisory Council, the launch of the programme is automatically postponed by one year.
2. If a Party wishes to withdraw from the agreement before October 1 of the year in which teaching in BASUS is supposed to begin for the first time, it must notify the Coordinating Party no later than on April 1 of that year, taking into consideration that the list and the role of the Parties must be communicated to potential candidates before the beginning of the recruitment process. The validity of the notification is contingent on its confirmation by the Coordinating Party.
3. The Coordinating Party shall convene a meeting of the Supervisory Council without delay and no later than 3 days after receiving the notification produced by the Party concerned. The Supervisory Council shall work on resolving issues related to the recruitment procedure and possible staff shortages.

*§ 3. Termination of collaboration after the launch of the programme*

1. Unless recommended otherwise by internal evaluation, the Parties commit themselves to continue with BASUS, even when financing from the European Union through Una Futura ceases.
2. If a Party wishes to terminate its involvement within BASUS, it shall notify thereof the Coordinating Party 13 months before the beginning of the academic year preceding the academic year in which it no longer wishes to take part in BASUS at the latest. The validity of the notification is contingent on its confirmation by the Coordinating Party.

3. Upon receiving the notification produced by the Party concerned, the Coordinating Party shall convene a meeting of the Supervisory Council without delay and no later than on November 1 of the academic year preceding the academic year in which the Party concerned no longer wishes to take part in BASUS. The Supervisory Council, acting in accordance with Article 25.3 of the present Consortium Agreement, shall take decisions concerning an orderly exit.

#### *§ 4. Obligations towards enrolled students*

1. All agreements made with respect to students, e.g. in case of retakes, shall be honoured by all Parties until all students have received all legal opportunities to finalize their studies. In case one Party terminates its collaboration with BASUS in accordance with paragraph 2, the continuation of studies of already enrolled students shall be agreed on in accordance with the terms and conditions of the present Consortium Agreement.

#### **Article 34: Amendments to the Consortium Agreement**

1. Amendments to the present Consortium Agreement shall be made only by a supplementary agreement signed on behalf of each of the Parties by authorized representatives, without prejudice to specific procedures outlined in the present Consortium Agreement.

#### **Article 35: Dispute settlement**

1. The Parties commit themselves to the speedy settlement of any issue or conflict arising from or in connection with the present Consortium Agreement. The Supervisory Council shall decide on any unresolved dispute in accordance with Article 25.2.6 of the present Consortium Agreement.

#### **Article 36: Applicable law**

1. The rights and obligations of the Parties under this Agreement are governed by the provisions of Polish law.

## Annex I. Structure of BASUS

|  |   | obligatory courses   | elective courses   | transversal courses   |
|--|---|--|--|---|
| <b>Year 1 (60 ECTS)</b><br><br><b>STUDENTS TOGETHER AT START UNIVERSITY</b><br><br><i>To facilitate enrolment and integration of students, as well as to reduce the number of courses being organised online/in parallel, the first year of studies will take place at one start university. For the current edition of the programme the Jagiellonian University in Krakow shall act as the start university.</i><br><br><i>Most of the obligatory courses will be organised jointly by teachers from the start university and visiting teachers from other universities, i.e. mobile faculty, who will conduct short, but intensive courses (e.g. one or two weeks long).</i><br><br><i>In justified cases, the teachers from other universities may conduct their part of the course online/in a hybrid form. Online components from various universities may be also used in the teaching process.</i> | Semester 1<br>(30 ECTS)<br><br>Teaching: <b>on campus, with elements of online/blended learning</b>   | <b>Introduction to Sustainability (20 ECTS, obligatory) – Common Core</b> <ul style="list-style-type: none"> <li>• Introduction to Sustainability Dilemmas</li> <li>• Introduction to Environmental Factors</li> <li>• Introduction to Economic Development</li> <li>• Introduction to Social Issues</li> </ul>  | <i>participation in electives during the first year is optional</i>  | <b>transversal &amp; practical courses</b><br>(10 ECTS)   |
|  | Semester 2<br>(30 ECTS)<br><br>Teaching: <b>on campus, with elements of online/blended learning</b>   | <b>6 x Disciplinary introductions</b> (24 ECTS in total): <ul style="list-style-type: none"> <li>• Introduction to the chemistry &amp; physics track</li> <li>• Introduction to the biology &amp; chemistry track</li> <li>• Introduction to the economy &amp; geography track</li> <li>• Introduction to the economics, management &amp; engineering track</li> <li>• Introduction to the law &amp; politics track</li> <li>• Introduction to humanities &amp; social sciences track</li> </ul> |  | <b>transversal &amp; practical courses</b><br>(6 ECTS)  |
| <b>Year 2 (60 ECTS)</b><br><br><b>STUDENTS AT THE UNIVERSITY WHICH COORDINATES THEIR TRACK</b><br><br><i>All six degree awarding universities are responsible for coordinating a track. What follows, the start university from the 1<sup>st</sup> year also coordinates a track. For the current edition of the programme the Jagiellonian University in Krakow shall act as the start university.</i><br><br><i>Most of the obligatory courses will be organised jointly by teachers from the track coordinating university and visiting teachers from other universities, i.e. mobile faculty, who would conduct short, but intensive courses (e.g. one or two weeks long).</i>   | Semester 1<br>(~ 30 ECTS)<br><br>Teaching: <b>on campus, with elements of online/blended learning</b> | <b>Track</b><br>(to be chosen from six available options; placement in tracks is based on a student's preference and grade from the relevant Introduction to Track course; ~30 ECTS)   | <b>elective course</b> to be chosen freely <b>from the offer of the university</b> at which the student is currently staying; (in Sem. 1 and/or Sem. 2, at least 20 ECTS in total) | <b>transversal &amp; practical courses</b><br>(to be chosen from the offer of the university at which the student currently is or from the common online offer of the programme)<br>(10 ECTS) |
|  | Semester 2<br>(~30 ECTS)<br><br>Teaching: <b>on campus, with elements of</b>                          | <b>Track</b><br>(continuation of Sem. 1; ~15 ECTS)   |  | <b>transversal &amp; practical courses</b><br>(5 ECTS)  |

|   |  |   |   |  |
|---|--|---|---|--|
| <p><i>In justified cases, the teachers from other universities could conduct their part of the course online/in a hybrid form. Online components from various universities could be also used in the teaching process.</i></p>  | <p><b>online/blended learning</b></p>  |   |   |  |
| <p><b>Year 3 (60 ECTS)</b></p> <p><b>Semester 1: STUDENTS AT THE UNIVERSITY WHICH COORDINATES THEIR TRACK</b></p> <p><i>Most of the obligatory courses will be organised jointly by teachers from the track coordinating university and visiting teachers from other universities, i.e. mobile faculty, who would conduct short, but intensive courses (e.g. one or two weeks long).</i></p> <p><i>In justified cases, the teachers from other universities could conduct their part of the course online/in a hybrid form. Online components from various universities could be also used in the teaching process.</i></p> <p><b>Semester 2: STAY AT A UNIVERSITY OF CHOICE</b></p> <p><i>During semester 1, the students will finalize their track. In semester 2, they can travel to any partner university they like, though mobility is not obligatory, should a student wish to stay at their track university. Semester 2 does not require course creation and as such could be spent also at any of the partner universities (degree awarding and mobility). Cooperation with the thesis supervisor could be organised either on site or online, depending on where a given student would be staying.</i></p> | <p>Semester 1<br/>(~30 ECTS)</p> <p>Teaching: <b>on campus, with elements of online/blended learning</b></p> | <p><b>Advanced track</b><br/>(continuation of the track courses from Year 2, 30 ECTS)</p> | <p><b>elective course</b> to be chosen freely <b>from the offer of the university</b> at which the student is currently staying; additionally, students can take <b>regional focus courses</b>, which may count towards electives (in Sem. 1 or Sem. 2, 15 ECTS in total)</p> | <p><b>foreign language course</b><br/>(obligatory, 5 ECTS; students can take any language course offered by the host university; can be subject to additional requirements of the host university)</p> |
|   | <p>Semester 2<br/>(~30 ECTS)</p> <p>Teaching: <b>on campus, with elements of online/blended learning</b></p> | <p><i>no obligatory courses during the final semesters</i></p>                            |   | <p><b>bachelor's thesis and seminar</b><br/>(obligatory, 10 ECTS)</p>  |

## Annex II. Disciplinary areas of track courses offered by the Parties

| Disciplinary area                   | Obligatory subjects  |   | Track coordinating partner |
|-------------------------------------|--|---|----------------------------|
|                                     | common for all students  | students choose one track                                       |                            |
| Law & Politics of Sustainability    | Introduction to Social Issues<br><i>(taught within Common Core)</i>            | Track and Advanced track in Law & Politics of Sustainability    | JU                         |
|                                     | Introduction to the law & politics   |   |                            |
| Economics, Management & Engineering | Introduction to economics, management & engineering                            | Track and Advanced track in Economics, Management & Engineering | KUL                        |
|                                     | Introduction to Economic Development<br><i>(taught within Common Core)</i>     |   |                            |
| Economics & Geography               | Introduction to economics & geography  | Track and Advanced track in Economics & Geography               | UP1                        |
|                                     |  |   |                            |
| Life Sciences - Biology & Chemistry | Introduction to biology & chemistry  | Track and Advanced track in Life Sciences                       | UCM                        |
|                                     | Introduction to Environmental Challenges<br><i>(taught within Common Core)</i> |   |                            |
| Chemistry & Climate Physics         | Introduction to chemistry & physics  | Track and Advanced track in Chemistry & Climate Physics         | UH                         |
|                                     |  |   |                            |
| Humanities                          | Introduction to Sustainability Dilemmas<br><i>(taught within Common Core)</i>  | Track and Advanced track in Humanities                          | UZH                        |
|                                     | Introduction to humanities & social sciences                                   |   |                            |

### Annex III. Mobility

|               |               |                         |           |            |            |           |            |            |            |   |
|---------------|---------------|-------------------------|-----------|------------|------------|-----------|------------|------------|------------|---|
| <b>Year 1</b> | semester 1.1  | <b>Start University</b> |           |            |            |           |            |            |            | no mobility option  |
|               | semester 1.2  |                         |           |            |            |           |            |            |            |   |
| <b>Year 2</b> | semester 2.1. | <b>KUL</b>              | <b>JU</b> | <b>UCM</b> | <b>UP1</b> | <b>UH</b> | <b>UZH</b> | <b>UoE</b> | <b>FUB</b> | mobility required if the track is not coordinated by the Start University |
|               | semester 2.2. |                         |           |            |            |           |            |            |            |   |
| <b>Year 3</b> | semester 3.3. |                         |           |            |            |           |            |            |            |   |
|               | semester 3.2  | <b>KUL</b>              | <b>JU</b> | <b>UCM</b> | <b>UP1</b> | <b>UH</b> | <b>UZH</b> | <b>UoE</b> | <b>FUB</b> | mobility optional   |

1. All students of the BASUS programme start out at the same university (Start University) where they follow a common curriculum and spend two semesters. In the first edition of the programme, the Jagiellonian University will serve as the start university.
2. Starting the second year, BASUS students follow specialised track courses for three semesters at the university responsible for the coordination of the track (one of the six degree awarding partners). Although this stage of the BASUS programme requires mobility, some students of the programme will stay with the Start University as it also coordinates one of the tracks.
3. BASUS students can spend the last semester at any of the universities associated with the programme, i.e. both degree awarding and mobility partners.

## Annex IV. Conversion Table

|                    | F  | F          | F          | F          | FX<br>Fail | E Sufficient                                 | D<br>Satisfactory | C<br>Good  |    | B<br>Very good             |     | A<br>Excellent                            |     |   |    |    |
|--------------------|--|------------|------------|------------|------------|--|-------------------|--|----|----------------------------|-----|---|-----|---|----|----|
| UP1                | 0-8  |            |            |            | 9          | 10   | 11                | 12   | 13 | 14                         | 15  | 16  | 17  | 18                                      | 19 | 20 |
| UOE                | H<br>0-9   | G<br>10-19 | F<br>20-29 | E<br>30-34 | E<br>35-39 | D<br>40-49                                   | C<br>50-59        | B<br>60-64   |    | B<br>65-69                 |     | A<br>70-100                               |     |   |    |    |
| FUB <sup>[1]</sup> | 4.1-5.0  |            |            |            |            | 4.0  | 3.3               | 2.7-3.0  |    | 2.0                        | 1.7 | 1.3                                       | 1.0 | 1.0                                     |    |    |
| KUL                | 0-7  |            |            |            | 8-9        | 10   | 11                | 12-13  |    | 14                         | 15  | 16  | 17  | 18-20                                   |    |    |
| UCM                | 0-4.9  |            |            |            |            | 5-5.9  |                   | 6-6.9  |    | 7-7.9                      |     | 8-8.9                                     |     | 9-10                                    |    |    |
| JU                 | niedostateczny, 'ndst', '2' /<br>unsatisfactory (fail) |            |            |            |            | dostateczny,<br>'dst', '3' /<br>satisfactory |                   | dostateczny<br>plus, 'dst+',<br>'3+' /<br>satisfactory<br>plus |    | dobry, 'db', '4'<br>/ good |     | dobry plus,<br>'db+', '4+' /<br>good plus |     | bardzo dobry, 'bdb', '5' /<br>very good |    |    |
| UH                 | <45%   |            |            |            |            | 1 (45-54%)                                   |                   | 2 (55-64%)   |    | 3 (65-74%)                 |     | 4 (75-84%)                                |     | 5 (85-100%)                             |    |    |
| UZH                | 1.0-3.5  |            |            |            |            | 4.0  |                   | 4.5  |    | 5.0                        |     | 5.5                                       |     | 6.0                                     |    |    |

<sup>[1]</sup> As a current mobility partner, FU Berlin will use bilateral scales for exchanges instead of the multilateral conversion table as long as they are not able to join as a degree awarding partner.

## Annex V. Joint Disciplinary Principles for BASUS

### I. Scope of application

- I.1. These Principles apply to all students enrolled in the BASUS and will be applied by both the Degree Awarding Universities and the Mobility Partners of the BASUS Programme.
- I.2. These Principles apply to all forms of student misconduct, including academic and non-academic misconduct (**Misconduct**). Fraud during exams, including plagiarism thus falls within the scope of Misconduct.
- I.3. The authority to take action in response to allegations of Misconduct, including the definition of Misconduct, arises from the Relevant Partner's code of student conduct and/or disciplinary policy (**Code**).

### II. University responsible for dealing with misconduct

- II.1. The partner whose disciplinary Code and procedure applies in a particular student case is the **"Relevant Partner"**.
- II.2. The **"Coordinating Party"** is the Jagiellonian University in Kraków (Uniwersytet Jagielloński w Krakowie)
- II.3. In order to determine the Relevant Partner, the following principles apply:
  - a. For academic Misconduct, including online Misconduct which takes place in the context of a course or Misconduct during an internship: the Relevant Partner shall be the Partner responsible for the delivery of the course.
  - b. For Misconduct in the course of the Enrolment / admissions process: the Relevant Partner shall be the Coordinating Party.
  - c. In all other cases, the Relevant Partner will be the Partner where the student is studying at the time of the alleged Misconduct (Coordinating Party as a Start University or University where the student is studying during his/her/x Mobility Path).
  - d. If the application of the above rule is not feasible, the Coordinating Party's Code will apply. The local Academic Coordinator together with the Programme Director will take the decision that the application of the above rules is not feasible when notified by a University, staff member, student or third party of student Misconduct, after consultation between all relevant authorised individuals / bodies of the partner Universities of the anonymized case to ensure a consistent approach to identifying the Relevant Partner. Other factors that may be taken into consideration in such case include:
    - The home institution of any other students or staff members involved.
    - Which University is most able to effectively investigate the allegation, based on the location, date and character of the alleged offence and any other parties involved.
    - The Code the student was most readily expected to have in mind when the alleged Misconduct took place.
- II.3. Each University that is confronted with Misconduct and that finds that application of the above principles result in itself being the Relevant Partner, can continue with the disciplinary proceedings after notification of the student pursuant to art.
- III.2. Each University that finds that they are not the Relevant Partner, notifies local Academic Coordinator who, together with the Programme Director - shall determine the Relevant Partner and Notify the Relevant Partner.



### **III. Disciplinary proceedings**

- III.1. After the Relevant Partner is decided, Misconduct will be investigated and outcomes decided under the Relevant Partner's Code only.
- III.2. Students will be clearly informed under which Code the alleged Misconduct will be investigated after the decision pursuant to article II.2 above has been taken.

### **IV. Disciplinary sanctions and implementation**

- IV.1. All Universities agree to recognise and implement the disciplinary outcomes and penalties arrived at by a Relevant Partner, to the extent that such is allowed pursuant to the legislation applicable to the university.
- IV.2. Where however the outcome of the disciplinary process at the Relevant Partner is expulsion, the student will automatically be expelled from the BASUS Programme for the period of the expulsion. Each university's Code and applicable legislation determine whether the student is eligible to apply to transfer to other programmes within each of the Universities, even within the aforementioned period of expulsion for the BASUS Programme.
- IV.3. Following the conclusion of the disciplinary process, the same Misconduct will not be investigated and penalized under a different Code / disciplinary process of another University.

### **V. Data Sharing**

- V.1. In order for the above rules to be applied, by enrolling for the BASUS Programme, the student agrees to data sharing between the participating universities as indicated in this article.
- V.2. All cases and outcomes will be reported to the local Academic Coordinator, who will hold the student records and who will coordinate communications between the participating Universities. The local Academic Coordinator is responsible for communicating disciplinary cases and outcomes to the universities on a need-to-know basis if such is needed for the implementation of the outcome. In such case, the local Academic Coordinator will coordinate the implementation of disciplinary penalties.
- V.3. The local Academic Coordinator will report to the Academic Steering Committee each year on the number of disciplinary procedures, their character and the outcomes, respecting strict anonymity of the affected students when doing so.
- V.5. The legislation applicable to the Relevant Partner determines the period of time the disciplinary file of the student is kept. The outcome of the proceedings is kept in the student records of the BASUS Programme for the same period of time.

### **VI. Appeals**

- VI.1. The Appeal process of the Relevant Partner applies.
- VI.2. The student accepts the competence of the courts of the country of the Relevant Partner.

## Annex VI. Admission

The preliminary requirements for applying

In order to qualify for admission to the programme, the candidate must hold:

- document entitling to undertake undergraduate studies in the country where such document was issued;
- Polish matura certificate (2005-2023);
- Polish school-leaving certificate (issued until 2005);
- International Baccalaureate diploma;
- European Baccalaureate diploma.

Additional formal requirements

The applicants are formally required to provide additional documentation that attest to their knowledge of the English language at the minimum B2 level. The partners will jointly decide on the language requirements and will publish a list of acceptable language certificates before the launch of the accreditation.

Admission results

The acceptance to the programme is determined by results of the entrance examination that appraises the predispositions of the applicants (including their knowledge of English).

Entrance exam

The relevant subject matter and thematic scope of the exam, as well as information pertaining to its organisation, will be set out and published online by the Coordinating University for the BASUS programme in cooperation with all Degree Awarding Universities.

Application procedure

1. Candidates apply via IRK (Online Application System) in accordance with the application schedule published online beforehand. The setting up of an account, providing all necessary data, submitting the application and paying the application fee are the necessary prerequisites to participate in the recruitment process for BASUS.
2. Candidates that have successfully completed all the abovementioned steps will receive detailed instructions pertaining to the entrance exam. The exam results are scored using the 0 to 100 points scale and calculated to two decimal places. The admission list with the accepted candidates is announced based on the exam results. The names of the candidates are published in descending order with respect to their respective exam results.
3. The Academic Steering Committee determines the minimum scores required for successful admission to the programme and for placement on the waiting list – the waiting list is compiled and published along with the first admission list. The minimum score remains the same for all admission procedures in a given edition of the

programme. The Academic Steering Committee shall decide on the rejection of all applicants that have scored below the required point threshold. The decisions pertaining to the minimum acceptable scores and potential rejection of candidates is subject to approval by the authorities of partner universities if such confirmation is required.

4. The candidates are accepted into the programme with respect to the limited capacity of the programme.
5. The accepted candidates are required to register as future students by providing the relevant administrative body of the Coordinating Party with all necessary documents. The list of the necessary documents is set out in accordance with the decision of the Rector and published online.

## Annex VII. Resources and Financial Arrangements; Rules of distribution of fees

### Overview of key assertions for the financial model:

1. Students from the EEA pay EUR **2000** per year; students from outside of the EEA pay EUR **6900**.
2. Fees are collected by the Jagiellonian University and distributed among the partners.
3. The university coordinating the programme gets an additional lump sum of 5% of the budget.
4. In Years 2 & 3, each of the degree-awarding partners hosts a track and gets an additional lump sum of 1% of the budget.
5. Each of the degree-awarding universities covers the costs of teaching and mobility of its own staff, regardless of whether they teach at home or abroad (**'sender pays principle'**).
6. Adjustments can be made during an annual budgetary meeting.
7. By principle, there are up to 180 students per year.
8. 47% of the budget is divided proportionally between all partners (degree-awarding and mobility), depending on how many teaching hours they cover.
9. 13% of the budget goes towards the common financial buffer, which is a safety net as well as a fund for additional expenses and new initiatives.

Additionally, it has been clarified that students from Switzerland will pay the same tuition fees as the EEA students.

### Overview of the financial model:

- Partners receive a lump sum payment. The lump sum consists of three components – the fixed component, the variable component, and duty allowances.
  - The fixed component:
    - A lump sum paid out only to degree-awarding partners as it is designed to cover other costs arising from the responsibilities and duties of a degree-awarding partner, e.g. administrative matters, elective courses.
  - The variable component:
    - The partners receive a percentage share which is reflective of their didactical contribution to the programme.
    - The didactical load is calculated based on the number of teaching hours declared by each partner for the purposes of the obligatory courses (i.e. electives are not included in the calculations).
    - The model does not differentiate between degree-awarding and mobility partners in this regard.
  - Duty allowances:
    - They are paid out to partners that take on additional duties within the programme.
    - Examples of which are:
      - an allowance for a university coordinating the programme;
      - an allowance for a university physically hosting all of the students during the first year of the programme;
      - an allowance for a university physically hosting students following a specialized track.

The lump sum can be used by the universities as they see fit to finance any costs arising from the programme, with priority being given to staff mobility costs.

As for the source of the financing of the costs, it is assumed that:

- the didactical costs of a member of a teaching staff teaching at their home university are covered by the home university;
- the didactical costs of a member of a teaching staff teaching abroad (such as transportation, accommodation, allowance, insurance, remuneration) are covered by their home university (a degree-awarding partner or a mobility partner);
- the costs arising from inviting a guest/expert from outside of the Una Europa network are covered by the inviting university (such visitations can be calculated as part of the didactical load);
- regular administrative and organizational costs are covered by the university originating them;
- other necessary costs can be financed via the financial buffer; any decision about such an implementation of the buffer shall be reached jointly.

## Revenue distribution

|  |         |         |         |
|--|---------|---------|---------|
| Number of degree awarding partners (DAPs)  | 6       | 6       | 6       |
| Number of mobility partners (MPs)  | 2       | 2       | 2       |
| % of budget to be allocated proportionally to the number of teaching hours assured by each partner (DAP or MP) | 47.00%  | 47.00%  | 47.00%  |
| Fixed share for each DAP   | 5.00%   | 5.00%   | 5.00%   |
| Additional share for the university coordinating the programme   | 5.00%   | 4.00%   | 4.00%   |
| Additional share for the university hosting 100% of students in Year 1   | 5.00%   | 0.00%   | 0.00%   |
| Additional share for a university hosting a track (1/6 of students) in Years 2 and 3                           | 0.00%   | 1.00%   | 1.00%   |
| Financial buffer   | 13.00%  | 13.00%  | 13.00%  |
| SUM  | 100.00% | 100.00% | 100.00% |